

Heidi Lawrance
John Gaunt & Partners
Kings Cross Business Centre
180 - 186 King Cross Road
London
WC1X 9DE

7 August 2023

Reference: 28848

Dear Ms Lawrance,

Re: Licensing Representation to the Application for the New Premises Licence at The Parish Bar 120 Wembley Park Drive, Wembley, HA9 8HP

I certify that I have considered the above new application and I wish to make representations.

Officer: Mohammed Serdouk

– Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises Licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives.

- the prevention of crime and disorder.
- public safety.
- the prevention of public nuisance; and
- the protection of children from harm.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.
 2. CCTV camera shall be installed to cover all the entrances and exits of the premises.
 3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open for trading.
 4. The CCTV system shall display on any recordings the correct date and time of the recording.
 5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
 6. Ask Angela/ ask Clive Signs/posters should be displayed within the premises and in the toilets; Anyone who is feeling unsafe, vulnerable, or threatened can discreetly seek help by approaching venue staff and asking them for 'Angela/ Clive'. This code-phrase will indicate to staff that the customer requires help, and a trained member of staff will then look to support and assist.
 7. A 'Challenge 25' policy shall be adopted and adhered to at all times.
 8. A sign stating "No proof of age -- No sale" shall be displayed at the point of sale
 9. An incident log shall be kept at the premises and made available for inspection on request to an authorised officer of Brent Council or the police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any visit by a relevant authority or emergency service.
 10. A refusal book detailing date and time of the refused sale (of alcohol), the name of the person refusing the sale and a description of the person attempting to purchase alcohol, shall be kept, maintained, and made available for inspection by authorised officers from Brent Council or the police.
 11. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from outside of each entrance to the premises.
 12. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept centrally and made available for inspection by police and relevant authorities upon request.
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13. Off-sales of alcohol in sealed containers only, except for alcohol which is to be consumed in an external area provided by the premises for that purpose.

14. Customers shall not be permitted to take open glassware, or any other open drink container save for recognisable soft drink containers, outside the premises as defined on the plan submitted to and approved by the Licensing Authority, except for alcohol which is to be consumed in an external area provided by the premises for that purpose.

15. A minimum of two SIA door supervisors shall be employed from 20:00hrs hours on any day when the premises is open for the sale of alcohol and regulated entertainment are provided past midnight.

16. Door supervisors shall wear clothing that can be clearly and easily identified on CCTV.

17. A register/log containing the names, badge number, dates & times of duty security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority

18. No noise or vibration shall cause a nuisance at any neighbouring noise sensitive premises.

19. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

20. All deliveries shall take place during the normal working day (i.e., 09:00 to 18:00 daily).

21. A capacity specific risk assessment shall be conducted by a competent person and approved by the Licensing Authority. This assessment shall show all calculations used to reach the final capacity and reference the guidance used to achieve this figure. This risk assessment shall be appraised annually or at the time of any building or layout structural works.

22. There shall be a fixed permanent barrier at the rear of the venue between 118 & 120 Wembley Park Drive. This barrier must be of sufficient size and height to stop patrons been able to move between the two venues at the rear, meaning access to the venue will only be via the front entrance. The only access between the two venues at the rear would be in an emergency situation.

23. The rear outside drinking area shall cease at 23:30hrs on Monday to Saturday (*excluding public holidays*) and 23:00hrs on Sunday.

24. The Rear Garden Designated Smoking Area can be used and shall be limited to 5 people:

a- From Monday to Saturday (*excluding public holidays*) from 23:30 till closing time and 23:00hrs on Sunday till closing time.

b- No alcohol shall be consumed within the designated smoking area. As per condition 23.

Match Day Restrictions (conditions below refer to only football matches been played at Wembley Stadium)

24. The DPS or deputy shall work in partnership with the Police and if necessary, comply with any direction given by a senior Police Officer, or Licensing Authority, on duty at the event. These directions may include:

(a). Ceasing the sale of alcohol for a period of time. This will be monitored, and the supply of alcohol reinstated as soon as is possible.

(b). Closing the entire premises for a period of time. This will be monitored, and the premises reopened as soon as possible.

25. A personal licence holder shall be present on the premises to supervise the sale of alcohol.

26. Customers shall not be allowed to congregate outside the premises.

27. No drinks shall be served in glass containers, but decanted into plastic, polycarbonate or toughened plastic drinking vessels.

28. Alcoholic beverages shall not be sold or supplied one (1) hour before the designated kick off or start time of the event and will not resume until fifteen (15) minutes after the game, match or event has started.

29. Notices will be displayed to discourage customers from congregating outside the premises. Customers will be regularly directed away in order to avoid any obstruction.

30. The premises will not show live domestic or international televised football matches being played at Wembley Stadium on football event days

31. The premises shall only take one set of football supporters on match days. (Details of the team splits will be communicated by the police / council on a game-to-game basis).

32. No children shall be admitted unless accompanied by a responsible adult.

33. The number and timings of SIA registered door staff required shall be risk assessed, but a minimum of two (2) SIA registered security shall be put in place at least 5 hours before the designated kick-off time. They will remain on site until at least 2 hours after the game has finished.

32. The front external area shall not be used. A safe supervised area at the rear of the premises should be provided for smokers.

34. No children under 18 years to be permitted in the premises from 19:00 till closing time.

The Licensing Authority propose the reduction of the following hours for late night refreshments to allow preparation for final orders, drinking up and winding down time:

Supply of alcohol

Monday	10.00 to 00.00hrs
Tuesday	10.00 to 00.00hrs
Wednesday	10.00 to 00.00hrs

Thursday 10.00 to 00.00hrs
Friday 10.00 to 01.30hrs
Saturday 10.00 to 01.30hrs
Sunday 10.00 to 00.00hrs

Late Night Refreshments indoors only (Changed)

Monday 23.00 to 23.30hrs
Tuesday 23.00 to 23.30hrs
Wednesday 23.00 to 23.30hrs
Thursday 23.00 to 23.30hrs
Friday 23.00 to 01.30hrs
Saturday 23.00 to 01.30hrs
Sunday 23.00 to 23.30hrs

Recorded and Live Music: Indoors only (Changed)

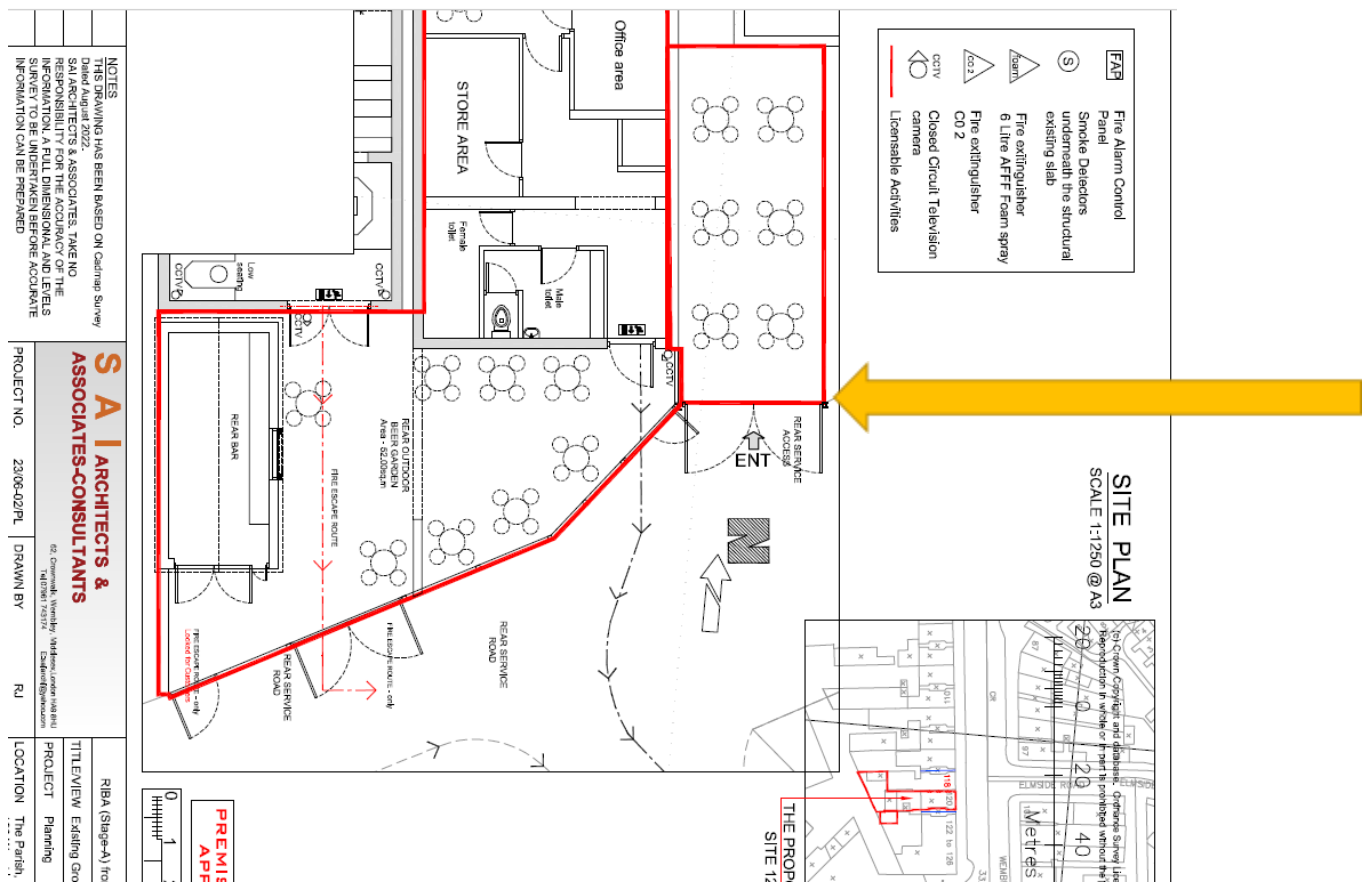
Monday 23.00 to 23.30hrs
Tuesday 23.00 to 23.30hrs
Wednesday 23.00 to 23.30hrs
Thursday 23.00 to 23.30hrs
Friday 23.00 to 01.30hrs
Saturday 23.00 to 01.30hrs
Sunday 23.00 to 23.30hrs

Opening hours (No Change)

Monday 10.00 to 00.00hrs
Tuesday 10.00 to 00.00hrs
Wednesday 10.00 to 00.00hrs
Thursday 10.00 to 00.00hrs
Friday 10.00 to 02.00hrs
Saturday 10.00 to 02.00hrs
Sunday 10.00 to 00.00hrs

The Plan

It has come to light that the following areas proposed for licensable activities are not suitable for the following reasons:



- *In line with conditions 14 & 21, I need to add an informative to request an amended plan if these conditions are accepted as the rear of 118 Wembley must not be used via barriers to segregate the area. The applicant will need to remove the red line covering the rear of 118 Wembley Park Drive.*
- Can you confirm if the below area (yellow arrow) which is proposed for licensable activity forms part of 120 Wembley Park Drive as the stat map would suggest that the area is actually attached to 122 Wembley Park Drive. The entrance to the area looks like it is via the rear of the service road and there is no CCTV coverage.
- This rear service road entrance cannot be used by the premises patrons to ensure the impact on neighbouring occupiers is minimised.

In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm that your client accept the above conditions in writing and provide an amended plan to remove the aforementioned areas.

Yours sincerely,

Mohammed Serdouk
Licensing Officer
Regulatory Services